



WORK TEAMS MEMBER QUALIFICATIONS

Thank you for being willing to give of yourself on an Apostolic Christian Church Mission Board of Canada (ACCMBC) Work Team Project. We (ACCMBC) would like to take this opportunity to give you a general orientation of the standard procedures and guidelines that will be compulsory during your work project experience. Some are very obvious, and the following document is not intended to be exhaustive, but rather helpful as you prepare for this beautiful experience. The intent is that each project is a spiritually and physically safe channel for volunteers to work and is consistent with Scriptural doctrine and Apostolic Christian Church practices.

All participants are to be aware of the importance of compliance with these guidelines, and **must complete and return the Liability & Release Form to the team leader before the work team leaves.**

A. GENERAL

1. The goal of our ACCMBC work teams is to help meet the physical, social and spiritual needs of those we are visiting, as well as the needs of each team member of the work team. We expect each team member to look out for the best interests of one another and to be willing to work and abide by the principles of Christian conduct.
2. Your team members are “Ambassadors for Christ” and need to be willing to adjust to the culture. Your visit will not be a tourist’s vacations but a mission trip in which your purpose is to glorify God through work and service.
3. Do not expect the visiting country to be like that in North America. It is not – things there are different. Remember the following two quotes, and you’ll do well: “Flexibility is the key to success” and “They can’t make it tough enough for me to complain”.
4. Depending on the size of the team and arrangements at the location, there may be lodging limitations. Husbands and wives may not be able to stay together.
5. Minimum age without a parent along on the same mission trip is 16 years of age.
6. Anyone between the age of 16-17 must have a legal guardian on the same mission trip.
7. Minimum age that can be supported by the ACCMBC with a parent or legal guardian along is 13 years of age. If a parent decides to take a younger child along on a mission that is under 13 years old, they do so outside of the ACCMBC organization.



8. Anyone between the age of 13 and 16 requires a formal statement to be submitted to justify the “value” that the individual adds to the team.
9. If under the age of 18 and a legal guardian is named, that same legal guardian can be a guardian to a maximum of 2 individuals.
10. Each individual must be able to carry “out of Country” insurance and be willing to show proof of insurance
11. ACCMBC reserves the right to select the applicants that best meet the criteria of the work team and number of team members. An application must be completed for each team member.
12. The individual agrees to abide by all rules set out for the work team and agrees to follow instructions from the team leader at all times.
13. The individual must be willing to be part of any orientations put on by the ACCMBC or the team leader
14. Behavior, especially with the opposite sex, needs at all times to be honoring to the Lord. Remember to be sensitive to the host country’s culture in this respect; some countries do not socialize in the same manner as we are accustomed to and take certain things as relational/sexual advances. Unless you’re married, no emotional/physical involvement or contact. Do not go into any rooms belonging to the opposite sex. No dating or pairing off is permitted. If you find yourself focusing more on one individual than the rest of the team, share your struggle with the team leader or minister and ask for their prayerful support and accountability.
15. No smoking, alcoholic beverages, drugs, jewelry, or bad language.
16. Be sensitive and use discretion in joking with others, pranks, practical jokes, etc.
17. Church services, meals, meetings, group devotions and planned group activities are not an option—all are expected to attend.
18. Always stay with the group, and avoid standing out in a crowd. No wandering off.
19. The team leader is responsible for setting a curfew hour each day according to his discretion. The curfew time can be before midnight if the team leader so chooses, but not later than midnight, by which all team members are to be retired to their respective rooms.
20. With your team leader’s approval, you may have a chance to experience part of the visiting country’s culture and scenery from a sightseeing or educational perspective. We encourage you to be careful, and keep Biblical principles in mind as you decide what to do and where to visit. Remember that you are representing Jesus Christ — we want them to recognize us as short-term missionaries.



Keep the purpose of your extra-curricular activities educational and informative. Avoid activities that are sensual or only pleasure seeking.

21. The ACCMBC wants to encourage you to be “instant in prayer” and to “pray without ceasing” during your work project experience. We ask our team leaders to encourage the team each morning to remember to pray throughout the day’s labors. If you have a desire to take a special prayer break in a secluded place during the workday, or if you have a prayer request to share with the rest of the team, you may arrange to do so with the permission of the team leader. It’s always very encouraging to observe as God faithfully answers the prayers of His children as they labor together in love.
22. **COMMUNICATION:** Please do not expect to make telephone calls or email from the visiting country. Once your team arrives, the team leader may phone or e-mail home to announce that they have arrived safely. We encourage regular updates to a Blog or emails if the service is available but there should be a specific time of day set aside for this if service is available. Should you wish to send mail or post cards from the visiting country the work team leader can arrange this for you. However, it is important to realize that mail may take a couple of weeks to arrive in North America.

****Value****

Adding "value" would be based and any skill set that would be helpful for that particular mission work. We will have the leader of the mission complete a list of "skills" necessary for the work to be done. Applicants will be chosen who best fit the skills that are necessary to fulfill the work team mission.

B. DRESS

1. Please dress appropriately and modestly for all functions. We desire that your team should be an encouragement and blessing to each other and to the people we are visiting and that you should not offend them by your dress or behavior.
2. No T-shirts that display cigarettes, alcohol products, drugs, rock groups, obscene or suggestive language, an inappropriate message of any kind..
3. Bring appropriate clothes along for “church” activities . Your team leader can instruct you what is appropriate for the area you will be in.
4. The opportunity may exist for the team to go swimming; please wear appropriate swimwear and do not bring bikinis or Speedos.
5. Please wear appropriate clothing for working the tasks at hand and always remember that we are working for the Lord.



C. WORK

1. Each individual should take work gloves. If you are skilled in construction, please take the basic tools of your trade if your team leader approves it.
2. This is a work project and every member must be willing to work at whatever is being done, i.e., mix cement, lay block, dig, clean up, help in the kitchen, etc. Each is expected to do his or her share and nothing will be asked of anyone that he or she cannot do. Each one must be willing to work and cooperate with the directions and instructions provided by team leaders.
3. We ask skilled people to be aware that things are done differently within your trade and that we need to meet the building code of the visiting country. Please be adaptable and flexible as we work together to the glory of God.
4. A work team, especially one that is self or semi self sufficient, must put a lot of time and effort into its own needs. This role is no less important than being on the front lines of the construction project and all must be willing to contribute. Daily tasks in this respect may include cooking, cleaning and laundry for the entire group.

C. WHAT TO TAKE (Some miscellaneous things and reminders)

1. Each person should take one or two towels, a washcloth, and a large plastic drinking bottle for the work site. Take sheets, a pillow and pillowcase, and/or sleeping bag as required at the location, with the option of leaving them if you wish.
2. Each person should take their assigned food items (assigned by the team leader) and may take along any snacks, candy or food you wish to eat during the day.
3. Make sure you take your personal medications and hygiene products (razors, comb, brush, toothbrush, toothpaste, deodorant, feminine hygiene), including insect repellent, hand lotion; shampoo; sunscreen; sunglasses; and hat. A mosquito net may be useful.
4. Because electrical outlets are limited and power cuts common, there is no guarantee that you can use any electrical appliances like blow dryers, curling irons, curlers, shavers, etc. Remember the different voltages for power.
5. Your team leader will take a first aid kit and any medical supplies they can, especially for treatment of diarrhea, constipation, headaches, cuts and bruises. All volunteers are asked to get a tetanus or booster (if you do not have a current one) before departing on the team. There may be many more shots needed as well so check with your team leader.



6. If musicians would like to take along their instruments, kindly receive permission from the team leader and minister before the trip.
7. Feel free to bring along a camera, with lots of batteries and sufficient digital memory cards. A notepad or diary is helpful in documenting your day to day experiences for memories. It may be a good idea to have 1 person assigned to take pictures for everyone.
8. Make sure all baggage, clothes, linens, EVERYTHING, is labeled with your name.
9. Do not take radios and DVD players. If you choose to bring a CD or MP3 player, we encourage discretion in when it is used and the music you listen to. A good rule of thumb is to bring music that you know the whole group would appreciate listening to. Please note that the ACCMBC is not responsible for losses or damage.
10. You may want to bring a soccer ball, volleyball, football or Frisbee.

E. TRAVEL

1. Be sure all baggage is tagged with your name and address. Make sure you check with your Team leader how much luggage you can bring. Remember that at your destination they may not have the means to transport much luggage.
2. You may be required to fill out an Immigration Card and/or Customs Card. The airline will provide these to you - they are easy to fill out. The immigration card will ask where you are staying – your team leader will provide that for you. On the “Purpose of Trip” line, put “Pleasure.”
3. You may need a VISA, passport OR a certified birth certificate with a picture ID (driver’s license). Check with your team leader for the specific requirements.
4. DO NOT let anyone at the airport touch your bags unless you wish help. They will demand a tip.
5. If you are bringing in supplies to be used DO NOT pack them in a cardboard box. Pack them in old suitcases or duffel bags. Unwrap supplies so that it will be obvious that they are NOT for sale.

D. DISCIPLINE

- 1) Though we hope this is never required, the following is the sequence of events should there be a breach of the rules, or disobedience to the team leader or local authorities:
 - a) First offence: A verbal warning is given by the team leader to the team member.
 - b) Second offence: A written warning is given by the team leader to the team member stating the offence, in the presence of an assistant team leader or minister.
 - c) Third offence: The team member is sent home at his or her own expense.

NOTE: The ACCMBC reserves the right to by-pass steps ‘a’ and ‘b’ should the offence be deemed significant enough to warrant such measures.